

ABSENCE OF THE REGISTERED MANAGER

- As per Regulation Lydian Care will commit to ensure the following actions are put in place in the event of an absence of the registered Manager
- The registered manager is Ms Fiona Kane, who is responsible for the day to day charge of the agency.
- Should the registered manager be absent for a period of 28 days or more the RQIA will be informed. This will be one month in advance of the proposed absence.
- The registered manager will inform the RQIA the following
 - proposed length of absence
 - reason for absence
 - proposed arrangements for the day to day running of Lydian Care
- The RQIA will be informed of the name, qualification of the person proposed to cover for the registered manager.
- In the event of an emergency leading to the absence of the registered manager Lydian Care will inform the RQIA no less than one week after the event.
- On the return of the registered manager Lydian Care will inform the RQIA no later than seven days after the manager's return

Reviewed January 2015

Reviewed October 2016

Reviewed October 2017

Reviewed October 2018

Reviewed Dec 2019

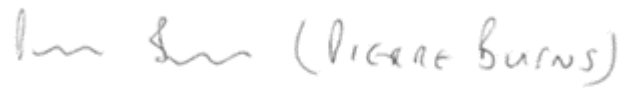
Reviewed Dec 2020

Reviewed Sept 2021

Fiona Kane Registered Manager-----

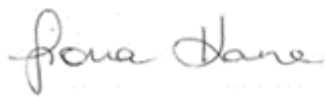
Pierre Burns Responsible Person-----

Signed: Pierre Burns (Director)



Pierre Burns (Pierre Burns)

Signed Fiona Kane (Registered Manager)



Fiona Kane